City of Seattle, Office of Planning & Community Development (OPCD)
Chinatown International District (CID) Framework and Implementation Plan
Advisory Committee Meeting
March 27, 2018
5:30pm – 7:30pm
Hirabayashi Place, Donnie Chin Community Room

Agenda

Gathering, Welcome and Introductions Around the Table
Maiko Winkler Chin and Pradeepta Upadhyay, Advisory Committee Co-Chairs, opened the meeting and greeted the group. Angela Powell and Patricia Julio were introduced as the facilitation team. Angela began the meeting by briefly describing the evening's agenda.

In attendance:
Cassie Chinn
Maiko Winkler Chin
Pradeepta Upadhyay
Miye Moriguchi
Tammy Deets
Shanti Breznau
Tanya Woo
Jessa Timmer
Sonny Nguyen
Sunshine Monastrial

Minduc Nguyen

Gary Johnson, Office of Planning & Community Development (OPCD)
Janet Shull, OPCD
Jenifer Chao, Department of Neighborhoods (DON)
Kristian Alcaide, DON
Lillian Young, Community Liaison, DON

February 28th Open House De-Brief & Prioritization
Jenifer and Kristian provided two handouts for the Committee to review. DON worked with its Community Liaisons to conduct outreach for the February 28th Open House and documented lessons learned from inviting CID folks in person to the Open House event. *Refer to the handout for further details.*

At the Open House, attendees were asked two questions:
- o   What matters most to you?
- o   What are your major concerns?

The 2nd handout from DON documented the answers from the attendees. *Refer to the handout for further details.* Angela then asked the Committee to get into small groups to identify the top 3 pieces of information that needed to be tracked and prioritized by the Committee. The following is a list of the Committee's priorities based on the Open House feedback:

Neighborhood development
- Need for succinct and streamlined information on development projects in the neighborhood. There is an overwhelming amount of development activity and information on various projects can be confusing.
  - ➤ Action: The community needs 1 place to go to get information on development projects from the city and developers (not necessarily through the internet only).

Education
- Educating community on what's happening is a critical component. Not everyone is on the same page. Access to the appropriate level of information is key to make informed choices.
  - ➤ Action: Look at listening sessions or community dialogues as possible venues. When folks have reached a place where they can make informed decisions, we should then begin to conduct outreach.

Public safety & development
- Public safety is a significant priority, especially as it relates to development activity. The term "balanced development" was a theme that kept popping up. The Committee interpreted this to mean that people want affordable housing and market rate housing. They want small business retention and new spaces for new small businesses.
  - ➤ Action: The larger question then becomes for the Committee – how do you keep track of balance when you don't want to tip too far in one direction

Attendance & accountability
- We know that there is no "perfect" time of day for all community members to attend, especially for small business owners, but we need to get better in continuity of outreach and organize events such that people can get access to resources that have direct application to them.
  - ➤ Action: Have 5 simple questions to ask CID folks (in-person survey, not a paper survey) vs. doing outreach to come to an Open House event.
  - ➤ Action: What is the appropriate venue for the Committee to use to respond to community feedback gathered at the Open House? It cannot just be using the OPCD website. OPCD and the Committee will need to think about this further.

The next Open House is tentatively scheduled for June 2018.

City Budget Process Discussion
Gary Johnson, OPCD, led a presentation of the city budget process at the request of the Committee. Gary distributed 2 handouts to illustrate the budget process. *Refer to these for further details to learn about the city budget process.* The purpose of the presentation was to:

- Provide the Committee with a better grasp of the timing for opportunities for implementation.

- The overarching concern is that at the end of this planning process, a list of recommendations will be developed in the latter half of 2018 and there seems to be a mismatch in the timing for getting some of those final recommendations in the queue for consideration in the 2019/2020 biennial budget process.

In summary, here's what we know:

Possibilities for implementation –

- OPCD needs some/all recommendations by this June for review and consideration in the Mayor's portion of the city budget process. If the Committee cannot meet this deadline, there may be a possibility to submit recommendations in the supplemental budget process in 3rd quarter 2018 or 2nd quarter 2019.
- The supplemental budget range is typically $50K - $100K.
- Recommendations can also include requests for dedicated staff time or policy changes, in addition to funding.
- Cost analyses can be conducted quickly by the city, especially with SDOT or public realm type projects.
- A united community front on a set of CID recommendations is critical, particularly in the 4th quarter 2018 when City Council concludes its review of the proposed Mayor's budget and finalizes and approves the 2019/2020 biennial.
- It would also be wise for the Committee to highlight opportunities to leverage funding for implementation, for example, approaching Historic South Downtown to help fund public realm projects.

Potential asks by workgroup –

- Capital Projects Workgroup - we are assuming that there is no budget ask, rather the primary recommendation will be focused on city-neighborhood coordination efforts.

- ISRD Workgroup - the final product for this workgroup will be a set of updated guidelines and proposed code changes in design. A budget ask may not be involved.

- Charles Street Workgroup. This is a different animal requiring a multi-million dollar capital ask that will most likely be phased over multiple city budget cycles. A "Phase 1" type budget ask may be possible this year, depending on the recommended action(s).

- Public Realm Workgroup – we are anticipating there could be several budget asks from this workgroup related to public safety, parks, and lighting projects.

- Community stabilization workgroup – in looking at the city's feasibility of funding some of these projects, commercial projects cannot be directly funded by the city, unfortunately. As such, an ask to support efforts for commercial affordability may come in the form of dedicated staff time to seek outside sources of funding to support these efforts.

Community Engagement: Roles & Structure

Jenifer, DON, will be meeting with workgroups in the month of April to get input on specific activities which will be carried out in the draft Community Engagement Plan. She then provided the Committee with a handout that illustrates the relationship between the city, DON, OPCD and Community Liaisons. *Refer to the handout for details.*

DON highlighted that the city has resources, but so does the community. Which pieces need to be led by the city? Which pieces need to be led by the community? Where will DON take the lead? Where will a community-based organization take the lead? These need to be figured out by DON with the input of the workgroups in April.

In summary, the city has resources to use for community engagement and wants to partner with each workgroup to identify how to best utilize those resources given their knowledge of the community and best practices in the CID.

Workgroup Reports
Patty facilitated a brief discussion among the workgroups asking Committee members from each workgroup to gather together to respond to two questions:
- o Are there any questions that you want to pose to the Advisory Committee to discuss now?
- o What do you need next month from the Advisory Committee?

ISRD Workgroup
Question: Generally speaking, what should low/mid/high-rise buildings look like in the CID? The workgroup is requesting examples/prototypes from the city to review.

Charles Street Workgroup
Question: There are 4 options that are being proposed for the consultant as the scope of work to review for re-development. The first option is for the Dearborn street view/frontage and streetscape design. The next 3 options cover larger square footages of the Charles Street parcel, leading up to option 4 – the entire parcel. The question is, should the city task the consultant to review the first option? Maiko proposed that the Committee vote on this.
- ➢ Committee vote: Committee members voted on removing option 1 from the consultant scope of work.

Capital Projects Coordination Workgroup
Comment: The list of projects is too overwhelming to the point of not being useful. The group is trying to puzzle this through and will come back to the Committee to share its recommended approach to addressing coordination needs among the projects.

Community Stabilization & Public Realm Workgroups
Comment: There will be some cross-pollination of this workgroup, ISRD and Public Realm in April.

Community Announcements & Closure

- Janet Shull announced that there is an OPCD Summer Intern position available for graduate students in urban planning, public policy or similar degree programs. This role will support CID planning work by assisting in the creation of background materials,

participating in workgroups, and more. The advertisement can be found here: http://bit.ly/OPCD-CID-Intern

- Maiko and Jenifer (at DON) announced that Sound Transit has scheduled its Neighborhood Forums for the month of April and May. Of particular importance is station planning for the CID. The International District forum is scheduled for April 21st at 10am-12pm at the Bush Asia Center. RSVP through the web at: https://wsblink.participate.online/neighborhood-forums or just show up!

- The meeting concluded with a closed section conversation among Committee members, facilitated by Angela, without city staff present.